# **Privacy Policy**

Effective Date: June 11, 2025

The Village of New Paltz is committed to protecting the privacy of all visitors to our official website (https://www.villageofnewpaltz.gov). This Privacy Policy explains how we collect, use, and protect any information you provide while using this website.

## 1. Information We Collect

We collect two types of information:

## A. Automatically Collected Information:

When you visit our website, we may collect the following data automatically:

- IP address
- Browser type and version
- Operating system
- Pages visited and time spent on each page
- Date and time of access
- Referring website

## **B.** Voluntarily Provided Information:

If you choose to contact us via online forms or email, we may collect personal information such as:

- Your name
- Email address
- Phone number
- Any additional information you provide

This information is used solely to respond to your inquiries or process requests.

## 2. How We Use Your Information

We use the information collected to:

- Respond to your inquiries or requests
- Improve website functionality and content
- Ensure website security and integrity
- Fulfill legal and regulatory requirements

## 3. Sharing of Information

We do not sell or rent your personal information. We may share your information only:

- With authorized Village personnel or departments for official purposes
- With third-party service providers who assist in website maintenance (under confidentiality agreements)
- As required by law, such as in response to a subpoena or public records request

## 4. Use of Cookies

Our website may use cookies to enhance user experience. Cookies are small data files stored on your device to help us remember your preferences and gather usage data. You may disable cookies in your browser settings, but some features of the site may not function properly as a result.

## 5. Links to Other Websites

This website may contain links to other government agencies or third-party websites. We are not responsible for the privacy practices or content of those external sites. We encourage you to read the privacy policies of any website you visit.

## 6. Security

We implement reasonable security measures to protect your information from unauthorized access, alteration, or disclosure. However, no method of electronic transmission or storage is 100% secure.

## 7. Children's Privacy

Our website is not directed at children under the age of 13, and we do not knowingly collect personal information from minors.

## 8. Public Records

Please be aware that information submitted through this website may be subject to disclosure under the New York Freedom of Information Law (FOIL), unless it is protected by law.

## 9. Changes to This Policy

We may update this Privacy Policy from time to time. Any changes will be posted on this page with an updated effective date.

# 10. Contact Us

If you have any questions or concerns about this Privacy Policy, please contact:

Village of New Paltz 25 Plattekill Avenue New Paltz, NY 12561 Phone: (845) 255-0130 Email: clerk@villageofnewpaltz.gov