



DEPARTMENT OF BUILDING, PLANNING, & ZONING

VILLAGE OF NEW PALTZ

25 Plattekill Avenue, New Paltz, NY 12561

FIRE ALARM REGISTRATION

FIRE ALARM REGISTRATION FORM

Date: _____

Property Information

Location of Premises (Street Address): _____

SBL: _____ Zoning District: _____

Business/Occupant Information

Property Owner (If not the occupant): _____

Property Owners Phone Number: _____

Business/Occupant Name: _____

Manager's Name (only if business): _____

Mailing Address: _____

Phone Number: _____

Alarm System Information

Alarm System Provider: _____

Alarm System Contact Phone Number: _____

Alarm System Provider Address: _____

§ 63-3 Registration required:

C. Effective September 1, 2018, the owner or occupant of any premises in the Village of New Paltz upon which a fire or carbon monoxide alarm system is operated shall provide the following information in writing to the Village New Paltz Building Department:

- (1) The name, address and business and residence telephone numbers of the property owner and occupant;
- (2) The property location both by street or postal address and tax roll identification number;
- (3) The number of individual tenants or subtenants occupying the premises;
- (4) The name and address of the person or company who installed the alarm system, if known;
- (5) The name, address and telephone number of the alarm monitoring or servicing company; and
- (6) If the premises are not registered with an alarm monitoring company, the name, address and business and residence telephone numbers of at least one other person to receive notice of the activation of the alarm system if the owner or occupant of the premises is not available.